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|  | **Minutes of General Meeting**  **11 August 2021** |

**Meeting was opened at 6.05pm**

1. Present: Susie Ormonde, Steve Kyme, Damian Barton, Ian Pavo, Leo Cerda
   1. Apologies: Ian Thwaites, Michael Brookes, Bec Steele, Paul Iles
2. Declarations of Interest: None
3. Previous Minutes: Accepted by Leo Cerda and seconded by Damian Barton
4. Business arising
5. Leo has completed the “find your trails” section on the website. Can be updated, added to as time goes on
6. Branding added to the Sponsorship kit by Bec
7. PMBC has been paid back the overpayment
8. Keys to the Sea Container have been handed out to the Committee
9. Trail building/maintenance signs top be approved via email to majority of committee
10. New Business:

* Trail Sponsorship – Waiting for final copy from Damo and then Susie and Steve to approach Rex at Humble Bicycle Co. as a dummy run. Need to be clear on what they get out of it. Make sure we know before we go! Get personalised images of the signage with Humble Logo on to be clearer and more effective. Pavo to get Vecta res. image from the website? Liaise with Leo/Bec

Susie to provide details of the pro rata payment plan for existing corporate sponsors. Go on Financial year so initial fee may be adjusted accordingly. Might end up getting 7 or 8 months for the price of 6 as an incentive. Automatic renewal at the EOFY

* Trailhead Signage – Steve asked for graphic design assistance. Bec and Pavo to assist
* Recycling Stickers for cars – “Ales for Trails” idea. Bec and Pavo to assist
* C2C update – Susie has had correspondence with Nick Christopher who has indicated;

“We will be in a position to provide a contribution to MRORCA for C2C this year.”

We will wait to hear from them.

* Magic Dirt Maintenance - Had a ride through with JD. Provided a scope of works that everyone is happy about. Looking at $1000 per day for two weeks minimum and three weeks maximum. Concerned about who will be overseeing the work while JD is away. Damo to contact JD regarding this and asking for him to QC the job on his return. Need to determine if the Big Pine drainage is included in the scope of works.
* Pines opening – Pavo is having trouble getting through to Sarah to finalise some signage details. Opening is hinging on the signage being finished. Suggest end of October as being likely.
* WAGE debrief – Invoiced WAGE for $5206.50. Square deposit of $624.80. Cash deposit of $477.50.

Expenses estimated at $806.30. Net profit estimated at $5502.50.

Good feedback, good food, usual difficulty working out who has paid and who hasn’t with their registrations.

Some concern over environmental damage on the section of track that is an A-class reserve.

Susie to correspond with Steve Janiec regarding this and the desire for there to be more interaction with the club when bunting. Some areas could become spectator no go zones and indicated so on the course map.

* Trail Maintenance banners – Prototypes approved. Pavo to add MRORCA logo and send back to committee for approval. Agreed to two or each “Caution Trail maintenance ahead” and “Trail closed for Maintenance”. Approximate cost including artwork $600.
* Website Update – Website is live. Committee encouraged to have a good look at it and play around with it. It is a soft launch and intended to discover anything that needs tweaking.

Leo discussed ongoing tasks and roles and responsibilities moving forward. Committee has been assigned certain roles. Leo to circulate for final comment once updated and finalised.

Further discussions might be needed around modes of communication and the idea of limiting it or redirecting specific areas to those responsible.

1. Committee Reports:

* Treasurer’s report –

Balance of Cheque Account - $20,973.02, Cash Management account $38,446.41

Would still like to revisit the Revenue Sub Committee to establish fundraising targets and annual funding allocations

Meeting closed 8.30pm